

SUMMIT ASCENT HOLDINGS LIMITED  
凱升控股有限公司

(Incorporated in the Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock Code: 102)

(股份代號: 102)

NOTIFICATION LETTER 通知信函

28 April 2023

Dear non-registered holder(s) <sup>(Note 1)</sup>,

**Notification of publication of 2022 annual report, circular and notice of annual general meeting (the “Current Corporate Communications”) and 2022 Environmental, Social and Governance Report (“ESG Report”)**

We are pleased to inform you that the Current Corporate Communications of Summit Ascent Holdings Limited (the “Company”), in both English and Chinese, are now available on the Company’s website at [www.saholdings.com.hk](http://www.saholdings.com.hk) and HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk).

If you for any reason have difficulty in receiving or gaining access to the Current Corporate Communications posted on the said websites, please complete the Request Form on the reverse side of this letter and return it by post to the Hong Kong branch registrar of the Company, Computershare Hong Kong Investor Services Limited (the “Hong Kong Branch Share Registrar”) at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong or by email to [summit.ecom@computershare.com.hk](mailto:summit.ecom@computershare.com.hk). We will promptly send the printed form of the said documents to you free of charge upon receipt of your request.

Please note that by completing and returning the Request Form to request for the printed copies of the Current Corporate Communications to the Hong Kong Branch Share Registrar, you will expressly indicate that your instruction to receive printed copy will apply to all future Corporate Communication(s) <sup>(Note 2)</sup> to be sent to you until you notify the Hong Kong Branch Share Registrar otherwise or you cease to hold any shares of the Company.

The English and Chinese versions of the Company’s ESG Report are available on the Company’s website at [www.saholdings.com.hk](http://www.saholdings.com.hk) and the HKExnews website at [www.hkexnews.hk](http://www.hkexnews.hk). You may access the ESG Report by clicking “Corporate Social Responsibility” on the home page of our website, then selecting “ESG Reports”; or browsing through the HKExnews website.

If you wish to receive the printed version(s) of the ESG Report, you may send your request in writing to the Hong Kong Branch Share Registrar at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong, or by email to [summit.ecom@computershare.com.hk](mailto:summit.ecom@computershare.com.hk).

Should you have any queries relating to this notification, please call the enquiry hotline of the Hong Kong Branch Share Registrar at (852) 2862 8688 during business hours from 9:00 am to 6:00 pm from Monday to Friday, excluding public holidays.

Yours faithfully,  
For and on behalf of  
**Summit Ascent Holdings Limited**  
**Lo Kai Bong**  
Chairman

Notes: 1. This letter is addressed to non-registered holder(s) whose shares in the Company are held in The Central Clearing and Settlement System (CCASS) and who have notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communication(s) from the Company.

2. “Corporate Communication(s)” includes any document(s) to be issued by the Company for information or action of the shareholders of the Company, including but not limited to annual report, interim report, notice of meeting, listing document, circular and proxy form (applicable to registered shareholders only).

致非登記持有人 (附註1) :

**2022 年年報、通函及股東周年大會通告 (「是次公司通訊文件」) 及 2022 年環境、社會及管治報告 (「ESG 報告」) 之發佈通知**

我們欣然通知 閣下凱升控股有限公司 (「本公司」) 的是次公司通訊文件之英文及中文版本現已登載於本公司網站 [www.saholdings.com.hk](http://www.saholdings.com.hk) 及香港交易所披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk)。

倘 閣下因任何理由在前述網站收取或接收是次公司通訊文件上出現困難，閣下可填妥本函背面之申請表格並郵寄予本公司之香港股份過戶登記分處香港中央證券登記有限公司 (「香港股份過戶登記分處」)，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓或電郵至 [summit.ecom@computershare.com.hk](mailto:summit.ecom@computershare.com.hk)。我們將於接獲 閣下要求時，儘快向 閣下免費發送前述文件之印刷本。

請注意，當 閣下填寫及交回申請表格以索取是次公司通訊之印刷本後，即表示確認 閣下收取印刷本之指示將適用於本公司所有日後公司通訊文件 (附註2)，直至 閣下通知香港股份過戶登記分處另作安排或停止持有本公司的股份為止。

本公司的 ESG 報告的中、英文版本已上載於本公司網站 ([www.saholdings.com.hk](http://www.saholdings.com.hk)) 及香港聯交所披露易之網站 ([www.hkexnews.hk](http://www.hkexnews.hk))。閣下可於本公司網站主頁按「企業社會責任」一項，再選擇「環境、社會及管治報告」或在香港聯交所披露易網站瀏覽有關文件。

倘 閣下希望索取本次 ESG 報告之印刷本，請將有關要求以書面方式遞交至香港股份過戶登記分處，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓，或電郵至 [summit.ecom@computershare.com.hk](mailto:summit.ecom@computershare.com.hk)。

閣下如對本函有任何疑問，請於星期一至星期五 (公眾假期除外) 上午九時至下午六時，致電香港股份過戶登記分處查詢熱線(852) 2862 8688 查詢。

代表  
凱升控股有限公司  
盧衍溢  
主席  
謹啟

2023 年 4 月 28 日

附註：1. 本函乃向本公司非登記持有人發出，非登記持有人所持之本公司股份存放於中央結算及交收系統，並透過香港中央結算有限公司不時向本公司發出通知，表示欲收取本公司的公司通訊文件。

2. 「公司通訊文件」包括本公司將予發出以供本公司股東參考或處理之任何文件，包括但不限於年報、中期報告、會議通告、上市文件、通函及代表委任表格 (僅適用於登記股東)。



Name(s) and Address of non-registered holder(s):  
非登記持有人之姓名及地址:

## Request Form 申請表格

**To: Summit Ascent Holdings Limited (the "Company")**  
(Incorporated in the Bermuda with limited liability)  
(Stock Code: 102)  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre  
183 Queen's Road East  
Wanchai, Hong Kong

**致：凱升控股有限公司（「本公司」）**  
(於百慕達註冊成立之有限公司)  
(股份代號：102)  
經香港中央證券登記有限公司  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

I/We would like to receive the Current Corporate Communications and all future Corporate Communication(s) in the manner as indicated below:

我/我們希望以下列方式收取是次公司通訊文件及所有今後刊發之公司通訊文件。

(Please mark **ONLY ONE** (✓) in the following boxes)

(請從下列選擇中，僅在**其中一個**空格內劃上「✓」號)

to receive the **printed English version ONLY**; OR  
僅收取**英文印刷本**；或

to receive the **printed Chinese version ONLY**; OR  
僅收取**中文印刷本**；或

to receive **both printed English and Chinese versions**.  
同時收取**英文及中文印刷本**。

**Name(s) of non-registered holder(s)**

非登記持有人姓名

**Date**

日期

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

**Contact telephone number**

聯絡電話號碼

**Signature(s)**

簽署

Notes:

附註：

- The above instruction will apply to all future Corporate Communication(s) until you notify the Hong Kong Branch Share Registrar otherwise or you cease to hold any Shares of the Company.  
上述指示適用於所有日後公司通訊文件直至閣下通知香港股份過戶登記分處另作安排或停止持有本公司的股份為止。
- All future Corporate Communication(s) in both the English and Chinese versions will be available on the Company's website at [www.saholdings.com.hk](http://www.saholdings.com.hk) and HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk).  
所有日後公司通訊文件之英文本及中文本將於本公司網站 [www.saholdings.com.hk](http://www.saholdings.com.hk) 及「披露易」網站 [www.hkexnews.hk](http://www.hkexnews.hk) 登載。
- Personal Data Collection:  
收集個人資料：  
(i) The Personal Data is collected for the following purposes: verifying and recording your preferred language or means of receipt of the Corporate Communication(s) and the delivery of the said documents. Your supply of Personal Data to the Company is on a voluntary basis. Your Personal Data would be collected by the Hong Kong Branch Share Registrar, who is acting for and on behalf of the Company, solely for the purposes stated herein above.  
閣下的個人資料乃被收集作以下用途：核實及記錄閣下就收取公司通訊之語言及方式所作出的選擇，以及發送前述文件。閣下乃自願向本公司提供閣下的個人資料。香港股份過戶登記分處會代表本公司收集閣下的個人資料僅作上文所示之用途。  
(ii) You have the right to request access to and/or correction of your Personal Data by reasonable notice in writing to the Privacy Compliance Officer of the Hong Kong Branch Share Registrar at the address mentioned above, or by call to the enquiry hotline at (852) 2862 8688. For the avoidance of doubt, the term "Personal Data" used in this Request Form has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong Special Administrative Region of the People's Republic of China.  
閣下有權在給予合理時間下，向香港股份過戶登記分處的私隱條例事務主任（地址見上文所示）寄發書面通知或致電查詢熱線(852) 2862 8688 要求查閱及/或修改閣下的個人資料。為免存疑，本申請表格中所指的「個人資料」與中華人民共和國香港特別行政區法例第 486 章《個人資料（私隱）條例》中所指的「個人資料」具有相同涵義。
- Should you have any queries relating to this Request Form, please call the enquiry hotline at (852) 2862 8688.  
閣下如對本申請表格有任何疑問，請致電查詢熱線(852) 2862 8688。
- For the avoidance of doubt, the Company does not accept any special instructions written on this Request Form.  
為免存疑，本公司不會接受任何在本申請表格上之額外指示。

### Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited  
香港中央證券登記有限公司  
Freepost No. 簡便回郵號碼：37  
Hong Kong 香港

Please cut the mailing label and stick it on an envelope  
to return this Request Form to us.

**No postage is necessary if posted in Hong Kong.**

當閣下寄回本申請表格時，請將郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無需支付郵費或貼上郵票。

### Get in touch with us 與我們聯繫

Send us an enquiry 垂詢  
Rate our service 評價  
Lodge a complaint 投訴



Contact Us 聯繫我們

[www.computershare.com/hk/contact](http://www.computershare.com/hk/contact)

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