

## SUMMIT ASCENT HOLDINGS LIMITED

## 凱升控股有限公司

(Incorporated in the Bermuda with limited liability) (於百慕達註冊成立之有限公司)

(Stock Code 股份代號: 102)

16 February 2024

Dear registered shareholder(s),

## Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07 of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, Summit Ascent Holdings Limited (the "Company") is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) a directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) an interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at <a href="https://www.saholdings.com.hk">www.saholdings.com.hk</a> and the HKEXnews website at <a href="https://www.hkexnews.hk">www.hkexnews.hk</a> in place of printed copies.

To ensure timely receipt of the latest Corporate Communications, the Company recommends you provide your email address by scanning your personalized QR code printed on the reply form (the "**Reply Form**") on the reverse side. Alternatively, you may sign and return the Reply Form to the Company's Hong Kong share registrar (the "**Share Registrar**"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, you will (i) be unable to receive any notifications regarding the publication of Corporate Communications by email; (ii) need to proactively check the Company's website and the HKEXnews website to keep up with the publication of Corporate Communications; and (iii) the Company will send the Actionable Corporate Communications (Note) in printed form in the future.

If you want to receive the Corporate Communications in printed form, please complete the Reply Form on the reverse side and send it to the Share Registrar or send an email to <a href="mailto-summit.ecom@computershare.com.hk">summit.ecom@computershare.com.hk</a> specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid unless being revoked or superseded or until expired on 31 December 2024 (whichever is earlier).

Should you have any queries relating to this letter, please contact the Share Registrar at (852)2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

For and on behalf of
Summit Ascent Holdings Limited
Lo Kai Bong
Chairman

Note: Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.

各位登記股東:

## 以電子方式發布公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化制度及以電子方式發布公司通訊規定下香港聯合交易所有限公司證券上市規則(「上市規則」)第 2.07 條,凱升控股有限公司(「公司」)謹此通知 閣下,公司已採用以電子方式發布公司通訊(「公司通訊」)之安排,該公司通訊是指公司為向其任何證券持有人提供資訊或提醒其採取行動而發布或將要發布的任何文件,包括但不限於(a)董事報告、年度帳目以及審計報告副本以及(如適用)財務摘要報告; (b)中期報告及其中期報告摘要(如適用); (c)會議通知; (d)上市文件; (e)通函和 (f)委任表格。

請注意,所有未來公司通訊的英文版和中文版將在公司網站 <u>www.saholdings.com.hk</u>和披露易網站 <u>www.hkexnews.hk</u>上提供,以代替印刷本。

為確保及時收到最新的公司通訊,公司建議 閣下透過掃描本函背頁之回條(「**回條**」)上列印的 閣下專屬二維碼來提供 閣下的電子郵件地址。或者, 閣下也可以簽署回條並交回公司的香港股份過戶登記處(「**股份過戶處**」)香港中央證券登記有限公司,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

如果公司沒有收到。閣下的有效電子郵件地址,直至股份過戶處收到。閣下有效的電子郵件地址前,。閣下將(i)無法通過電子郵件方式收到任何有關發布公司通訊的通知;(ii)需要主動查看公司網站和披露易網站以留意公司通訊的發布;及(iii)本公司未来將以印刷本形式發送可供採取行動的公司通訊<sup>(Mitt)</sup>。

若 閣下希望收取未來公司通訊之印刷版,請填妥回條本函背頁之回條並交回股份過戶處,或發送電子郵件至 $\frac{\text{summit.ecom@computershare.com.hk}}{\text{bulling}}$ ,並註明 閣下的姓名、地址以及收取公司通訊印刷版的要求。 請注意,收取未來公司通訊印刷版之指示的有效期直至 2024 年 12 月 31 日到期,除非被撤銷或取代(以較早者為準)。

如 閣下對本函件有任何疑問,請於辦公時間星期一至五(香港公眾假期除外)上午 9 時正至下午 6 時正(香港時間)期間致電股份 過戶處(852)2862 8688 查詢。

承董事會命 **凱升控股有限公司** *主席* **盧衍溢** 

2024年2月16日

附註:可供採取行動的公司通訊指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利的公司通訊。



REPLY	FORM	回條
NEI LI	LOWIN	

Computershare Hong Kong Investor Services Limited

(The "Share Registrar") 17M Floor, Hopewell Centre

183 Queen's Road East, Wanchai, Hong Kong

香港中央證券登記有限公司 (「股份過戶處」) 香港灣仔皇后大道東 183 號 合和中心 17M 樓

(Please choose ONLY ONE of the options below)

(請從以下選項中**只選擇其中一項**)

Personalized QR Code 專屬二維碼

Option 1: Provide your email address for receipt of future Corporate Communications\* of the Company via electronic dissemination by scanning your personalized QR code

選項1:

掃描 閣下專屬二維碼提供 閣下之電子郵件地址,以接收公司通過電子方式 發布的未來公司通訊\*

You are **NOT required** to return this Reply Form if you choose Option 1. 如選擇了選項 1 , 閣下無須交回本回條。

"Company") via electronic disseminati		nmunications* of the following listed company (the 司」)通過電子方式發布的未來公司通訊。		
Name of Securities holder(s) 證券持有人姓名:  Email address 電郵地址: (Note 3 / 附註3)	Name of the listed company 上i SUMMIT ASCENT I <u>凱升控股有限公司</u>	市公司名稱: HOLDINGS LIMITED		
Email address 电型地址:				
<b>Option 3:</b>				
Signature(s): <sup>(Note 1)</sup> 簽名: <sup>(附註 1)</sup>	Contact number: 聯絡電話號碼:	Date: 日期:		
Notes 併註:  1. Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid. 講演整頻妥 関下之所有資料。如屢勝名殷東・則本回修須由所有勝名殷東聯合簽署・方為有效。  2. Any Reply Form with no signature or otherwise incorrectly completed will be void.  任何回條若未有簽署或在其他方面填寫不正確・則本回條將會作發。  3. If the Company does not receive a functional email address in your reply, you will be unable to receive notifications regarding the publication of Corporate Communications*. 如公司沒有收到 图下的有效管子器件地址。图下海流及创身最后的通知。如此中的线点,如此中的线点,如此中的线点,如此中的线点,如此中的线点,如果是有效的图形的线点,如果是有效的图形的线点,如果是有效的图形的线点,如果是有效的图形的线点,如果是有效的图形的线点,如果是有效的图形的线点,如果是有效的图形的线点,如果是有效的图形的线点,如果是有效的图形的线点,如图下连续通知的影响,如果是有效的图形的线点,如果是有效的图形的线点,如果是有效的图形的线点,如果是有效的图形的线点,如果是有效的图形的设置,如果是有效的图形的设置,如果是有效的图形的设置,如果是有效的图形的设置,如果是有效的图形的设置,如果是有效的图形的程序,如果是有效的图形的程序,可以可以可以可以可以可以可以可以可以可以可以可以可以可以可以可以可以可以可以				
* Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.  原并另有註明、公司部队乃指公司已被出版书序程记从供其任何服券的持有人参照或採取行動的任何文件,其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。				

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
  本登明中所指的「個人資料」與香港法例第 486 章 《個人資料(私種)條例》(「《私種條例》」)中「個人資料」的涵義相同。
  Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications\* and to liaise with you on other matters relating to your holdings in the Company, Your supply of Personal Data to the Company is on a volunty basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form.
  圖下於本口經所提供的個人資料新用於(包括但不限於)有關公司以電子方式發布公司通訊\*及就 閣下持有的公司證券有關的其他事宜上與 閣下聯絡。閣下是自顧向本公司提供個人資料。若閣下未能提供足夠資料・本公司可能無法處理閣下在本回條上所述的指示及河東京。
  Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.
  公司可能任何所說明的用達或在法例規定的情況下,將 阁下的個人資料を解釋的人資料機能夠分公司的附屬公司、股份過戶處、及/或其他公司或團體・並將在適當期間保留該等個人資料作核實及紀錄用途。
  You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data in writing, by mail to the Hong Kong PrivacyOfficer®computershare.com.hk.
  图下有限度、包括解析,例如:10 Hong Kong PrivacyOfficer®computershare.com.hk。

Mailing Label郵寄標籤

Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司 Freepost No. 簡便回郵號碼: 37 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.

No postage is necessary if posted in Hong Kong.

閣下寄回此回條時・請將郵寄標籤剪貼於信封上 如在本港投寄・ 閣下無需支付郵費或貼上郵票。